

EDEN TOWN CLERK'S OFFICE

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Meeting to be held at Town Office at 6pm

SELECTBOARD MINUTES

07/23/2024

**Present were Tim Bullard, Clayton Whittemore, Ricky Morin, Melissa Whitcomb, Hanna Wood, and Matt Hill**

1. Tim opened the meeting at 6:00pm
2. Additions and Deletions to the Agenda: None
3. Citizens Input: None
4. Animal Control Officer Update: Matt Hill asked questions regarding the ticketing process for Animal Control Ordinance offenses. The town recently obtained new officer numbers to be able to continue the issuance of fines for enforcement. He wanted to clarify in order to treat everyone fairly and meet the expectations of the State of Vermont. Melissa is going to change some wording in the policy for Selectboard review at the next meeting so that the policy clearly reflects their intentions.
5. Beach Update: None of the beach staff were present but Melissa did fill the board in on what was initially thought to be an incident but turned out not to be. According to the beach manager, a camper had informed her that someone had spent the night in the old dilapidated manager's cabin across from Lake Eden Rec Area. After some investigation, it was determined that it was not likely anyone had been there.
6. Health Officer Update: None
7. Four (4) orders were signed
8. Minutes: Reviewed minutes of 7/09/24 & 7/17/24. Clayton motioned to accept both sets of minutes as written. Tim seconded, approved.
9. Highway Department Update:
  - a) A permit request was received from Evergreen Landscaping. The board asked Melissa to reach out to their contact person with clarifying questions before a decision can be made. Eustis cable also requested permission to redo work on Knowles Flat Road. They would like to rebores under the road before having the pavement redone. This is work from last Spring that was not done to town specs and damaged the road.
  - b) Other: Truck #2 is at Charlebois in Milton. The truck kept stalling and would not run for more than a few minutes at a time. Not sure of the diagnosis yet.

The road crew began hauling sand on days when they aren't able to work on other projects in order to stock up for winter. They have been working on Griggs Road and have one culvert left to change.

Jim Parkhurst has given his notice and will be finished this week. He is going back to his previous employer.

We received an invoice from Finke Equipment for \$1687.96 for the replacement of bristles on the rented sweeper. This was not included in the quote and the machine did not come with a new set. They had to come change them in the middle of the rental as they were half worn when we received it. This has not been the case with past rental companies so Ricky has reached out to question the charge.

The Board discussed making a trip to Parsonage Road where Kurt Salvas previously asked about moving the town's turnaround. There are some concerns about the new proposed spot so they would like to take a look at the area.
10. Ratify Additions and Deletions: None
11. Grant Update: We are still in the process of closing out FEMA grants and the State has asked for more information and documents that had not been provided previously.
12. Other Business:
  - a) August Meeting Date Change/Primary Counting: The August Primary is the 13th which is a regularly scheduled Selectboard Meeting. It was determined that August 6<sup>th</sup> was the best date to reschedule. The Selectboard members all agreed to come in to count votes if necessary for the Primary.
  - b) Green Mountain Support Services Letter: A letter was reviewed from GMSS regarding the Selectboard's request to meet with a representative after an incident at the Lake Eden Rec Area. Melissa will reach back out asking them to attend a meeting for a face to face conversation.
  - c) Clerk's Office Addition Update: Joseph's Architects received the signed contract and will begin that process in the next two weeks. We are hoping to be ready for bids once they are finished.
  - d) Other: Clayton motioned to enter into Executive Session per V.S.A 313 (3) at 7:05pm to discuss a personnel matter. Ricky seconded and all those currently present were invited (Matt Hill had left). The Board came out of Executive Session with no decisions being made at 7:24pm.
13. FYI: Melissa provided the Selectboard with the Annual Financial Management Questionnaire provided by the State Auditor for yearly review and completed by Melissa. Ricky motioned to sign, Tim seconded, approved and signed by Tim.
14. Clayton motioned to adjourn at 7:30pm, Tim seconded, adjourned.

